

## REQUEST FOR QUOTE NOTICE

A Request for Quote Response addressed to the Purchasing Agent of the City of Shreveport will be received at the Government Plaza, Suite 610, 505 Travis Street, Shreveport, Louisiana until **not later than 3:00 p.m., February 13 2009**. Shortly thereafter, quotes will be publicly opened and announced in the Finance Department Conference Room located on the sixth floor of the Government Plaza in Suite 690, for the following Project:

### **RFQ 09-501 – Downtown Streetscape Repair 500 Block Marshall Street -96-C002**

#### **Classification: Highway Street & Bridge Construction**

Quote documents may be obtained from the office of the Purchasing Agent at the Government Plaza in Suite 610 from Donald Evans, Senior Buyer. It shall be the Bidder's responsibility to make inquiry as to any Addenda issued.

All inquires pertaining to this request shall reference the RFQ number as shown above. If the quote amount submitted is **\$50,000** or more, the Louisiana State License number must be on the quote envelope and written on page 2 of the quote document. If the quote amount submitted is \$100,000 or more, do not submit a quote. If there are not any contractors who submit a quote for less than \$100,000, then we will reissue this project as an IFB. Insurance, bid bonds, and purchasing requirements are listed on our website at <http://www.ci.shreveport.la.us> (click on BIDS & RFPs).

Before the contract is awarded the contractor shall pay all taxes, licenses, fees, and other charges which are outstanding and due to the City. The City of Shreveport reserves the right to waive insignificant requirements, to accept or reject any or all Quotes for just cause, or to cancel in part or in its entirety this Quote, if it is in the best interest of the City to do so.

Starting on January 1, 2009 bid documents will be posted on BidSync.com. To view these, download, and receive bid notices by e-mail, you will have to register with BidSync. Registration is free and you can sign up now. If you wish to submit error free electronic bids, you may do so for only \$30 per year. Vendors/Contractors will have the option to submit their bids **& bid bonds** electronically or by paper copy.

Donald Evans, CPPO, CPPB, Senior Buyer  
phone: 318/673-5460

#### **End of RFQ Notice**

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**ATTENTION CONTRACTOR-PLEASE RETURN TO:** Donald Evans, Senior Buyer

Fax Number: 318/673-5408 or Mail to: Purchasing Division, Attn: Donald Evans, P.O. Box 31109, Shreveport, LA 71130-1109

**FROM:** Firm Name: \_\_\_\_\_

☐ I do not plan to respond because \_\_\_\_\_.

☐ I plan to pick up the RFQ documents from the Purchasing Office.

☐ I request that you send the RFQ by Over Night Mail.

Charge the shipping charges to my account

with: \_\_\_\_\_, account number : \_\_\_\_\_.

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ E-mail: \_\_\_\_\_

Fax No: \_\_\_\_\_ Mobile No.: \_\_\_\_\_

Emergency Number(s): \_\_\_\_\_